

**Tender for Comprehensive Integrated Facilities Management for
Suruhanjaya Komunikasi dan Multimedia Malaysia (MCMC) at MCMC
Tower 1 and MCMC Tower 2, Cyberjaya**

Questions & Answers

No	Question	Answer
1	Need clarification regarding Non-Disclosure Agreement(NDA) with stamp duty, it is we need to return back to MCMC?	Yes, as mentioned during the briefing session, the purpose of the NDA is for the site visit and the drawing plan. Please return the NDA to MCMC completed with the stamp duty.
2	Need clarification for Renewal Fee for GBI Certificate, Its tenderer should bare the cost ?	Yes, all will included in the contract. Getting our certificate renewed is a MUST.
3	Need clarification regarding Form CA in the document tender, should be require the Tenderer's official stamp and signature?	Yes, as mentioned in the Important Instruction of the tender document, Tenderer must ensure that the Tenderer's official company stamp and authorized signature appear on all pages of the Financial Submission only. This is including the Form CA.
4	We notice there is no specifically mention regarding façade cleaning, it just mention in appendix N (1.11.1) generally "Spot cleaning and removal of wall stains, dust accumulation, cobwebs, and fungus with approved methods, chemicals and water to wall, columns etc" if the scope inclusive façade cleaning kindly specific the item.	Please refer to APPENDIX N (1.11.4) "cleaning of curtain wall, windows and glazing using appropriate method, gadgets, equipment with safe and good quality cleaning materials". However, the frequency of the cleaning

		frequency shall be yearly basis and not monthly.
5	Regarding the IAQ assessment (Tower 2), it's a comprehensive(including tenant office)?	Yes, whenever necessary or any incident occurred.
6	Just got inquiry on CTC signature on Financial Submission. Shall it be signed by any Board of Directors of the company?	Yes, it shall be signed by the authorized personnel. Any board of directors is accepted.
7	Need clarification regarding Certified True Copy (CTC) for the certificate as mention in page 5 in the document tender. Who can acknowledge the CTC? It is accepted if the Director to acknowledge the CTC? Or we need Pesuruhjaya Sumpah etc ?	Yes, it is accepted with acknowledgement from the Director.