

CHECKLIST FOR CLASS LICENCE APPLICATION

To:
Head of Licensing Department
Licensing and Assignment Division
Malaysian Communications and Multimedia Commission

From :

Name :

Position :

Company :

I/We hereby submit the Registration Notice for a Class Licence under the Communications and Multimedia Act 1998, and confirm that the following documentation is submitted together with the duly completed form:

(Please tick in the boxes provided).

- 1) Registration Notice (Form D) – Two (2) copies.
- 2) Certified copies of relevant documents to verify the legal status of the applicant:
 - a) For companies - Form 9, Form 13, Form 24 or Latest Annual Return, Form 44, Form 49 and Memorandum and Articles of Association / Super Form (for companies incorporated under the Companies Act 2016).
 - b) For Enterprises / Partnerships / Individual(s) – copy of Identity Card ('I.C'), Companies Commission of Malaysia ('SSM') form, Registry of Societies of Malaysia ('ROS') form and any other documents which may be required by the Commission.
- 3) A cheque for the amount of RM2,500.00, made payable to **Suruhanjaya Komunikasi dan Multimedia Malaysia**.
- 4) Company profile (for companies/partnerships/societies).
- 5) Information on the facilities/services to be deployed:
 - a) Brief description of network (s)/service(s) /facilities and other necessary information (*for example: (i) Messaging service or 'SMS' provisioning – explain what are the short code arrangements made and provide documentary evidence of such arrangements; (ii) Purchase of bandwidth – document to show a contract between the applicant and the relevant NSP (I) service provider*).
 - b) Proposed operating procedures (*for example: network topology, agreement with CNN/Vision Four for a CASP class licence application*).
 - c) Any other relevant supporting documents (*for example: stamped contractual agreement(s), offer letter(s), etc*) as may be required by the Commission.
- 6) To affix a company stamp next to the signature of the applicant in Form D.

Signature:

Date: