TENDER CLARIFICATIONS: REQUEST FOR PROPOSAL, DELIVERY, INSTALLATION, TESTING AND COMMISSIONING OF A SKMM INTEGRATED FINANCIAL SYSTEM (SIFS)

Q1. Total no of con-current users required:
(Kindly note that con-current users denotes total number of users that log in to the financial system at any one time. E.g. you may install the application at 100 PC / workstations, however, if you only purchase 50 con-current users, the total no of users that is allowed to login will be 50 at any one time).
Yes. The explanation is correct.

Q2. Is hardware, network and infrastructure quotation required?
The vendor need to quote on the system application software only but they must provide to us the hardware requirement / correct dimensioning to comply with the application software and the system growth up to 3 years.

Q3. Can we have the softcopy of the tender document (we have collected the hardcopy)? This is because we need to fill in the information as required for selected Appendices (e.g. Appendix D, E and others). Will it be possible for you to email us as soon as possible?
No. SKMM will not email any soft copy of the tender document to the tenderer. The tenderer has been supplied with a CD to facilitate their submission.

Q4. Number of companies to be setup in GL
One each for SKMM Fund and USP Fund respectively

Q5. Number of employees in organization.
Presently about 380

Q6. **Number of currencies to be setup in GL**

Ringgit Malaysia (RM)

Q7. **Periods per year (assumption is 12 periods per year, but please confirm)**

Yes, 12 periods per year.

Q8. **No. of Purchase Orders created per Period**

Approximately 100 a month

Q9. **No. of Accounts payable invoices per Period**

About 600.

Q10. **No. of Payments & receipts per Period**

Payment (About 600 – 700). Presently, receipts are issued from different sub-systems maintained by the respective operating units responsible for collections.

Q11. **No. of items in the Asset Register**

About 5000 items.

Q12. **No. of banks**

5 for SKMM Fund and 4 for USP Fund.

Q13. In the functional specs under Workflow, there is a Section called Investment and Treasury. Is this a module that SKMM currently have, or do SKMM need a Treasury module as well, or just the workflow process or integration into SKMM existing Treasury module?

   a)   Currently, there's only simple cash module recording purely on money in & out. No treasury & investment module which capable of auto-reconciling bank statement, record FD maturity, provide alert/reminder to the user, etc. All are done manually;

   b)   SKMM requires a whole new requirement for both investment & treasury module which will integrate with all the existing licence & spectrum system. The vendor should propose the best & latest module that is currently used by most of the companies.

If SKMM need a Treasury module, then we require the detail requirements specification as the requirements given under Workflow is too brief.

All the requirements & specifications have already been included in the RFP.

Q14. How many users using this system?

Please quote on per unit price or per block price for each module.

On the technical parts, we defined on the concurrent users (Technical requirement part) for the hardware dimensioning purposes.

Q15. Is Crystal Report installed in SKMM?

Currently, we have full product of "CRYSTAL REPORTS SERVER XI R2" license, for development / runtime reporting.

Q16. Is any Document Management System installed in SKMM? Appendix M item 5.

No, currently we are not running any Document Management System in our organization.

Q17. Consolidation Functionalities - how many companies that SKMM is consolidating for consolidation financial reports

No consolidation at this moment. However, to include these functionalities in case SKMM requires them in the future.

Q18. We understand that hardware is not part of the scope. Do we have to provide the manufacturer name and model number as per the table on page 111 of 128.

For supporting / additional devices such as scanner, printer, please provide the equipment model / manufacturer that comply with the system.

For the server & client, please provide the minimum requirement on the hardware resources for the system to run up to 3 years growth period.

Q19. There are two more module which we require requirement / compliant spec. Without the detail spec will not permit us to fulfill SKMM actual requirement.

1. **Performance and Scorecard Management, and**

   This is more of a recording of individual's performance & Key Performance Indicator for the purposes of evaluation against targets/achievements and may not be relevant to the financial system requirement. And also, no we did not provide any requirements/spec under this heading.

2. **Grants Management**

   This is more like a Project Module to record all history, movement, status of project, payment timelines, payment date, expected completion date and so forth of the grants/contribution given to the industry/individual/company/IHL. This module is supposed to be linked to the Treasury/Cash Module & GL. The vendor should propose the best way on how to link/view/record all the data.

Q20. How many concurrent users that we should cater for?

Please refer to page 103 (item A14). We have mentioned our requirement for them to dimension the resources on the hardware as follows:

14.1   Scalable from 20 to 30's of concurrent users on client server/workstation.

14.2   Scalable from 30 to 50's concurrent users on web environment (to cater the needs of 500 employees)

Q21. How long is the warranty period and when do we start?

Please refer to page 103 (item A11). We have mentioned our requirement as follows:

11.2 The software and service warranty periods is 12 months upon the user acceptance test.

Q22. Do we need to provide a cheque printer?

You do not have to provide the printer. Just inform us the suitable printer model for the cheque printing which will be purchased separately during the project implementation.

Q23. Integration: what is numbering system? Is it QMS?
What is the name of the system?

It is a Numbering Management System for SKMM. The function is to manage the numbering resources for the industry and specifically as follows:

1.   Manage the current numbering plan for SKMM
2.   Allow for management of electronic addressing
3.   Provide a high level management of numbers issued
4.   Manage the billing process for new block or single number assignments and currently issued number blocks
5.   To integrate with MNP systems to facilitate annual billing
6.   Integration of postal code numbers

Currently the NPD is using the TNMS (Telecom Numbering Management System) which has very limited function .i.e. to store numbering data only and is not possible to enhance its capability. Moreover there is an absence of support maintenance for the system.

The NUMSYS is part of numbering infrastructure and will be developed in 2009.

Q24. Integration: What is tender management system? What sort of data should we expect and what is the name of the system?

Currently there is no system for the Tender Management. All the details have been listed in the RFP.

Q25. Technical questionnaire item A12: SKMM and USP are to be on separate databases.

What are the driving reasons behind this? What are the technical requirements that SKMM would like to achieve from this design (i.e. security, authorization, etc.)?

The system expected to have a separate workflow, chart of account / cost centre to meet different business requirement and independent in management and operation (for example in the closing of account or year end rollover process).

Separate databases for SKMM and USP Fund as each Fund has their own set of regulations for managing of funds. No consolidation is required. Accounts need to be maintained separately.

Q26. Would SKMM be open to explore a single database instance that meets all SKMM's technical requirements in question 36?

We can consider this if your proposal fully caters to our requirements and objective as mentioned in Q36. But you are not to charge us for any variation order, if we found in the detail requirement studies (if you have been awarded) that proposal unable to fulfil our requirements with 1 database setup